

APPROVED

# Mission Academy

## Minutes

### Regular Board Meeting

Operated by Alta Vista Public Charter, Inc., A California Non-Profit Public Benefit Corporation

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#### Date and Time

Friday January 6, 2023 at 10:30 AM

#### Location

##### Meeting Link:

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2F%2Fmeetup-join%2F19%3Ameeting\\_M2Q2M2Q0NGQtOTgxYS00NmU0LThjNDMtNzM5N2UzYzI3ZjE1%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=c34b7621-6e40-4f94-a20b-e91d1ae523c8&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_M2Q2M2Q0NGQtOTgxYS00NmU0LThjNDMtNzM5N2UzYzI3ZjE1%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=c34b7621-6e40-4f94-a20b-e91d1ae523c8&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

#### Or call in for Audio only:

Conference Line: (657) 207-0015 Code: 941 791 31#

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#### MEETING LOGISTICS

This meeting is held in compliance with Assembly Bill 361, which allows flexibility in Brown Act teleconferencing procedures as addressed by the Board under Agenda Item I.E. The public is encouraged to participate in the meeting telephonically by dialing the conference line or by clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@missionacademyhs.org](mailto:publiccomments@missionacademyhs.org). The public may also provide comments telephonically during the "Public Comment" section of the meeting agenda.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

#### REMINDER

As required by state law (SB 126), this meeting will be audio recorded and posted on the charter school's website.

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#### Directors Present

Barbara Willibrand (remote), Carol Stanford (remote), Claudette Beck (remote), John Dortch (remote), Michael Molloy (remote)

#### Directors Absent

None

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## I. Opening Items

### A. Call the Meeting to Order

Board President Stanford read aloud the notices regarding meeting logistics, accommodations and audio recording.  
Carol Stanford called a meeting of the board of directors of Mission Academy to order on Friday Jan 6, 2023 at 10:30 AM.

### B. Roll Call and Establishment of Quorum

### C. Pledge of Allegiance

Board Member Dortch led the pledge of allegiance.

### D. Staff Introductions

Jeri Vincent, Corporate Secretary  
Lindsay Reese, Area Superintendent  
Joy Taylor, Director of Federal and State Programs  
Jeff Martineau, V.P. of Charter Relations  
Bill Thompson, Legal Counsel  
Pete Faragia, CEO, LLAC  
Michelle Lopez, Legal Counsel, LLAC

### E. Adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361

Jeff Martineau discussed Assembly Bill 361, signed by Governor Newsom on September 16, 2021, and explained that the law exempts the board from certain provisions of the Brown Act related to teleconference meetings during states of emergency, as long as the Board makes required findings as detailed in the law. Under AB 361, boards that would like to continue to meet remotely must determine by majority vote whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. Mr. Martineau directed the board members to the resolution located in their packet and recommended the board approve the Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Barbara Willibrand made a motion to adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.  
Claudette Beck seconded the motion.  
The board **VOTED** to approve the motion.

#### Roll Call

Carol Stanford	Aye
John Dortch	Aye
Barbara Willibrand	Aye
Claudette Beck	Aye
Michael Molloy	Aye

### F. Approve Agenda for the January 6, 2023, Regular Public Meeting of the Board of Directors

John Dortch made a motion to approve Agenda for the January 6, 2023, Regular Public Meeting of the Board of Directors.  
Michael Molloy seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Claudette Beck	Aye
Michael Molloy	Aye
John Dortch	Aye
Carol Stanford	Aye
Barbara Willibrand	Aye

**II. Public Comment**

**A. Public Comment**

Board President Stanford read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda, by dialing the teleconference line or by clicking the weblink listed on the posted agenda. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Stanford asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

**III. School Reports and Information**

**A. Annual Lifelong Learning Administration Corporation (LLAC) Services Report**

Pete Faragia, CEO of Lifelong Learning Administration Corporation (LLAC), presented the 2021-2022 Annual Report to the Board of Directors. The presentation described the services provided to the school by LLAC during the 2021-2022 school year. Mr. Faragia reviewed the services and accomplishments of each division within LLAC including the Educational Products and Services Division, Facilities and Safety Department, Technology Services Department, External Affairs Department, Charter Affairs Department, People Services Division, and the Finance Division.

Board President Stanford thanked Mr. Faragia for his support.

**IV. Additional Corporate Officers and Board Members' Observations and Comments**

**A. Observations and Comments**

Jeri Vincent thanked Mr. Faragia for the support from him and his team. Ms. Vincent commented on and praised the hard work of the Charter Affairs Team during the past few years. She acknowledged the importance of LLAC's support.

**V. Closed Session**

**A. Adjourn open public Board meeting to go into closed session**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) Title:  
Area Superintendent

Barbara Willibrand made a motion to adjourn open public Board meeting to go into closed session.

Claudette Beck seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Carol Stanford	Aye
Michael Molloy	Aye
Barbara Willibrand	Aye
Claudette Beck	Aye
John Dortch	Aye

**B. Adjourn closed session and reconvene to open public Board meeting**

Michael Molloy made a motion to adjourn closed session and reconvene to open public Board meeting.

John Dortch seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Claudette Beck	Aye
Carol Stanford	Aye
John Dortch	Aye
Barbara Willibrand	Aye
Michael Molloy	Aye

**C. Report of action taken or recommendations made in closed session, if any**

Board President Stanford stated no action was taken in closed session for:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).) Title:

Area Superintendent

**VI. Closing Items**

**A. Next Regular Board Meeting Date: February 3, 2023, 10:30am**

**B. Adjourn Meeting**

Michael Molloy made a motion to adjourn the meeting.

John Dortch seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Carol Stanford	Aye
Claudette Beck	Aye
Michael Molloy	Aye
Barbara Willibrand	Aye
John Dortch	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:12 AM.

Respectfully Submitted,  
Claudette Beck

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**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and

public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@missionacademyhs.org](mailto:publiccomments@missionacademyhs.org).